

Code of

Ethics

This is a voluntary code of behaviour that will inspire the CivicAL project partners to follow previously agreed values and principles during the Civic Dimensions for Social Inclusion project implementation, outlining the responsibilities and professional ethics of all consortium members

We, as being involved in the coordination of the CivicAL Project, declare the intentions...

In the Project Management

- *to respect the formal agreements between the partners in the consortium*
- *to provide all necessary information, accurately and within the defined time schedule*
- *to demonstrate transparency and honesty in the communication with the partners*
- *to respect the different interests of the project partners and to discuss possible conflicts with friendly attitude and through nonviolent communication*
- *to share knowledge and skills in the field with the rest of the partners*
- *to apply agreed project management methods and tools according to the situation*
- *to act with professionalism and responsibility in the accomplishment of the project's tasks*

In the implementation, awareness-raising and dissemination of the activities

- *to monitor the project progress for smooth implementation of the planned activities*
- *to provide high quality in the delivery of all project's outputs and results*
- *to respect the intellectual property rights of others, when editing project material*
- *to ensure that the project results will reach the defined target groups*
- *to ensure equal access and participation of vulnerable people to the*

project activities

- *to respect and appreciate the cultural and religious diversity of the project's participants*
- *to respect the right to confidentiality and privacy of all individuals who are involved in the project activities and to use data only for project-related purposes*
- *to learn from end-users' feedback and seek ways to improve the project performance*
- *to adhere to the principles of the UN Human Rights Declaration and the EU Charter on Fundamental Rights*

✈ In the Financial Management

- *to document, report and maintain the project documentation in consistence with the applicable requirements of the Erasmus + Programme*
- *to follow the financial rules established by the coordinator at the beginning of the project*
- *to keep the project's costs affordable and the mechanisms to establish those costs transparent during the project implementation and for 5 years after the project end*
- *to use all project funding correctly, to reject and report on any form of corruption*

Civic Dimensions for Social Inclusion (CivicAL)

Project Consortium:

- *Altius Francisco de Vitoria Foundation, Spain*
- *UNESCO Chair in Bioethics and Human Rights, Italy*
- *EDEX - EDUCATIONAL EXCELLENCE CORPORATION LIMITED, University of Nicosia, Cyprus*
- *European Information Centre, Bulgaria*
- *BBAG - BERLIN-BRANDENBURGISCHE AUSLANDSGESELLSCHAFT EV, Germany*
- *ACCES Oltenia - ASOCIATIA DE CONSULTANTA SI CONSILIERE ECONOMICO-SOCIALA OLTENIA, Romania*

SIGNATURES:

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Place:

Date: